



5000 NSC-31/Ser.: NU94

TO: See Distribution List

SUBJECT: **INVITATION LETTER FOR ACT 688.5 COURSE 12000
“MIO IN A C-IED (AtN) MARITIME ENVIRONMENT”
(22-26 Oct 2018)**

DATE: 05 July 2018

REFERENCES: A. [NMIOTC Program of Work \(NPOW\) 2018](#)
B. HQ SACT 7000/TSC TTX 0400/TT-160215/Ser.: NU0156,
Dated 16 Feb 16 (Course 12000 Accreditation)

1. Considering that maritime and other forces are facing an increasing threat from individuals and groups employing asymmetric tactics to overcome superior military capability, countering these threats is of significant importance. Within the Countering Improvised Explosive Devices in the Maritime Environment (CME) Programme of Work, NATO has identified a need for Boarding Teams and Operating Forces to be trained so as to enhance personnel and units' readiness prior to deployment in MIO. Therefore, NMIOTC has scheduled the Course 12000 that covers MIO in a C-IED Maritime Environment from 22 to 26 Oct 2018.

2. NMIOTC has developed this Course aiming to fulfil an operational gap in capability and most importantly to contribute to counter-threat operations conducted by **Boarding Teams** when searching for, securing and exploiting evidence, as well as gathering material for analysis. In mounting C-IED operations in the Maritime Environment, tactical skills are vested on Boarding Teams, whose expedient interpretation of doctrine in relation to environmental conditions is paramount to mission success. This course provides the skills and knowledge necessary to understand the concept of CME and to practically exploit a site of interest by gathering data and evidence that can be used to influence TTPs, understand enemy TTPs and contribute at the higher exploitation levels to counter-threat processes.

3. **Aim:** To educate and train **Boarding Team personnel** in NATO TTPs to undertake expedient Weapons Intelligence Tasks (WIT) on board vessels and other maritime infrastructure in support of C-IED operations. Upon completion of the Course, students will be able to:

a. Develop IED threat awareness and adapt search principles that support the Attacking the Network (AtN), C-IED main line of effort;

b. Familiarize pre-boarding requirements (key considerations for conducting vessel search, tactical considerations, required resources and on-board actions);

c. Enable / integrate knowledge, skills and techniques in support of countering IEDs in the Maritime Environment (CME) (on-board site exploitation, perform evidence / biometrics / forensics collection, vessel and people search) through mentored exercises, a Table Top Exercise (TTX) and a Final Tactical C-IED Exercise (FTX);

4. The **target audience** is Boarding Team members and other maritime personnel functioning as Force Protection Coordination Officers (FPCOs) responsible for their ship / task group, or involved in MIO. Additionally, the Course is open to Command Team members (CO, XO, OPS, COMMS etc.) or equivalent civilian personnel who are involved in Maritime Security and MIO, potentially related with C-IED in the Maritime Environment. Personnel from governmental Agencies (Coast Guard, Maritime Police, Civil Guard, etc.), educational and training facilities and equivalent civilian personnel who are involved in Maritime Security and MIO, potentially related with C-IEDs, are also eligible to participate.

5. The Course will be conducted in English. Attendees should have the following standards of proficiency in English (as described / coded in STANAG 6001), Listening – Good (3), Speaking – Fair (2), Reading – Good (3) and Writing – Fair (2).

6. This is a NATO ACT Approved course IAW ref B, marked as “NATO Unclassified/Releasable to PfP (except Russia)/MD/ICI/PatG”. NMIOTC applies security arrangements and regulations according to NATO standards.

7. A draft agenda for this event is hereby attached as Enclosure 1. The final agenda will be included with the Joining Instructions in due time. Attendance of the participants is obligatory in order to be considered as “successful attendees”.

8. The Course will start on **Monday, 22 Oct and will end on Friday, 26 Oct 18**, training schedule will run from 08:30 to 15:30. Due to the fact that the Course will be run with the cooperation of private sector, the execution of the Course is subject to the achievement of a minimum number of participation. Comprehensive administrative instructions are provided at Enclosure 2.

9. For organizational purposes, candidates are kindly requested to return their application forms to NMIOTC **no later than (NLT) Friday 14 Sep 2018**. Applications may be submitted by the following means:

a. **Most preferred method:** Fill out electronically and e-mail to studentadmin@nmiotc.nato.int a digital “Word” version of application that can be downloaded from the NMIOTC website at <http://www.nmiotc.nato.int>;

b. Fill out and submit through NMIOTC Web joining form, http://www.nmiotc.nato.int/#joining/trainee_joining_form_en.php;

c. Least preferred method: Fill out Enclosure 2 and send a scanned copy to studentadmin@nmiotc.nato.int;

NOTE: Partner nations (Partnership for Peace (PfP), Mediterranean Dialogue (MD), Istanbul Cooperation Initiative (ICI), or Partners across the Globe (PatG) frameworks), eligible for NATO MPD subsidization programme, must submit their application form to NMIOTC and their financial assistance request form (FARF, in Enclosure 4) to the MPD SENF Activity Coordinator (Anna.Hires@act.nato.int, Ramazan.ekinci@act.nato.int) and in copy to NMIOTC’s POCs (cc’d).

10. Event details can be found in the Partnership real-time Information, Management and Exchange system (e-PRIME) at <https://prime.hq.nato.int>, in the Education and Training On-line Catalogue (ETOC) at <https://e-itep.act.nato.int/Guest/ETOCindex.aspx> or through the NMIOTC official web site www.nmiotc.nato.int.

11. Point of Contacts (POCs):

a. NMIOTC

- (1) Course Director: Lt Cdr Theocharis Stivaktakis GRC (N)
Phone: +30 28210 85729, NCN: 498-5729, Fax: +30 28210 85702
E-mail: stivaktakist@nmiotc.nato.int, / nmiotc_et@navy.mil.gr
- (2) Registration POC: Lt Konstantinos Papanastasis GRC (N)
Phone: +30 28210 85710, NCN: 498-5710, Fax: +30 28210 85702
E-mail: papanastasisk@nmiotc.nato.int / studentadmin@nmiotc.nato.int

b. MPD

- (1) MPD SENF Activity Coordinator: Major Ramazan Ekinci TUR (A)
Phone: +1 757747 4180, NCN: 555-4180, Fax: +1 757747 3873
E-mail: Ramazan.Ekinci@act.nato.int
- (2) MPD Budget Manager: CIV Anna Hires
Phone: +1 757747 4190, NCN: 555-4190, Fax: +1 757747 3873
E-mail: Anna.Hires@act.nato.int



Stelios Kostalas
Commodore GRC (N)
Commandant NMIOTC

ENCLOSURES:

1. Draft Schedule of Events for Course 12000
2. Administrative Instructions
3. Personnel Administration Form (PAF)
4. Financial Assistance Request Form (FARF)

Distribution List:

External:

Action:

SHAPE NMR – GRC (NSWAN: NMRGRC@shape.nato.int)
(Please pass to NATO NMRs)
HQ SACT NLR GRC (NSWAN: petros.sassaris@act.nato.int)
(Please pass to NATO NLRs)
HQ SACT PSE (NSWAN: Valerii.churkin@act.nato.int)
(Please pass to PfP (except Russia), MD, ICI, PatG NMRs)
HNDGS/E4 (NSWAN: geetha-dpos-f2@mod.grc.nato.int)
(Please pass to NATO and Partner Defence/Naval Attaches in Athens)
HQ NATO HEL MILREP (NSWAN: GR.milrep@hq.nato.int)
(Please pass to NATO and Partners' MILREPS)

Information:

HQ SACT DCOS JFT (NSWAN: stefano.salamida@act.nato.int)
HQ SACT ACOS JETE (NSWAN: Athanasios.tsouganatos@act.nato.int)
HQ SACT JFT EIT BRANCH HEAD (NSWAN: Luca.Massimi@act.nato.int)
HQ SACT JETE EIT (NSWAN: Georgios.Zouros@act.nato.int)
HQ SACT MPD XO (NSWAN: Alexander.Schwab@act.nato.int)
HQ SACT RM DOST (NSWAN: Paul.Goddard@act.nato.int)
HQ SACT MPD SENF DIRECTOR (NU: Panagiotis.Papageorgiou@act.nato.int)
HQ SACT MPD PPT (NU: Ramazan.Ekinci@act.nato.int)
HQ SACT MPD SENF FINANCE OFFICER (NU: Anna.Hires@act.nato.int)
SHAPE COS (NSWAN: COM.COS@shape.nato.int)
SHAPE MPD COI/CIN (NU: Jerzy.Wylupek@shape.nato.int)
SHAPE MPD DEI DIRECTOR (NU: Boris.Katicin@shape.nato.int)
SHAPE/J3 (NU: Rafael.Montojo@shape.nato.int)
HQ JFC Naples (NSWAN: Vincent.Alexandre@JFCnp.nato.int)
JFC BS Desk Officers (NSWAN: Laurentiu.Mesterca@jfcbs.nato.int,
Miroslav.Stabl@jfcbs.nato.int,
Kathy.Smith@jfcbs.nato.int, Ben.Gibbs@jfcbs.nato.int)
MARCOM DCOS OPS (NSWAN: recordscentre@mc.nato.int)
MARCOM N7 T2 (NSWAN: m.ruchay@mc.nato.int)
C-IED COE (NU: info@ciedcoe.org, ciedcoeregistry@ciedcoe.org)
CSW COE (NU: DH.marops@coecsw.org, info@coecsw.org)
MILENG COE (NU: TEDev@MilEngCOE.org)
EOD COE (NU: info@eodcoe.org)
HNDGS/B2 (GRC MOD HNDGS COMM CEN please pass to HNDGS/B2)
HNDGS/D4 (NSWAN: dkladospd1@mod.grc.nato.int)
HAGS/TRAINING (GRC MOD HNDGS COMM CEN please pass to HAGS/TRAINING)
HNDS/B2 (NSWAN: genetdir@mod.grc.nato.int)
HELLENIC COASTGUARD HQ/TRAINING DIRECTORATE (NU: dek@hcg.gr)
HELLENIC POLICE HQs/TRAINING DIVISION (NU: trainingdiv2@astynomia.gr)
HELLENIC POLICE/C-IED DEPARTMENT (NU: yeemsas.deadynomeon@astynomia.gr)
US NSA SOUDA BAY
NAMFI

Internal:

Action:

DIR E&T
SAA

Information:

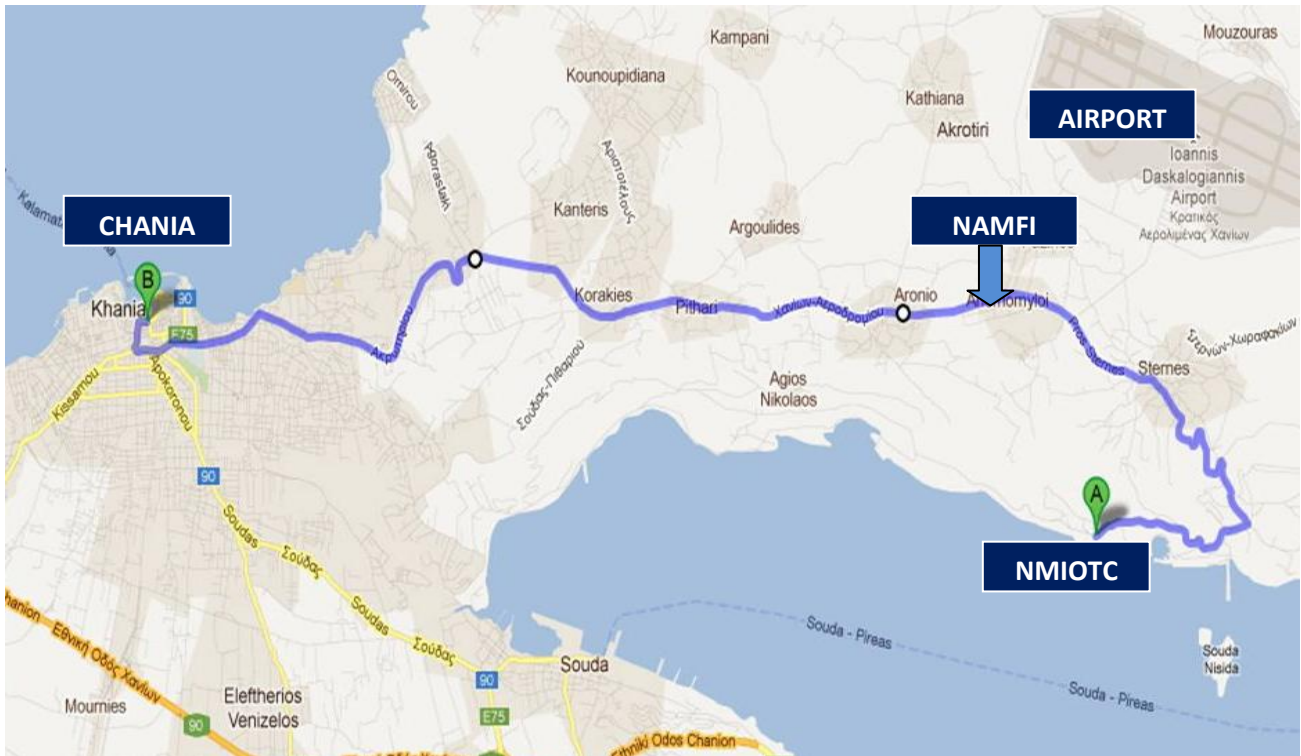
DCOM
COS
DOSO
DIR TS
DIR S (for B&F Officer)

DRAFT SCHEDULE OF EVENTS FOR COURSE 12000
“MIO IN A C-IED (AtN) MARITIME ENVIRONMENT”
(22-26 Oct 2018)

E&T Director: Cdr Theodoros Papadakis GRC (N)		Course Director: Lt Cdr Theocharis Stivaktakis GRC (N)		Assistant Course Director / Admin Officer: Lt Konstantinos Papanastasis GRC (N)					
Mon, 22 Oct 18 (Day 1)		Tue, 23 Oct 18 (Day 2)		Wed, 24 Oct 18 (Day 3)		Thu, 25 Oct 18 (Day 4)		Fri, 26 Oct 18 (Day 5)	
0830 0930	Check in NMIOTC Welcome / Safety brief <i>Auditorium</i>	0830 1000	Biometrics in MIO SEEK II Demonstration <i>Classroom 2-4-L</i>	0830 1000	Intelligence Collection for Exploitation <i>(Collection and Recording Theory, considerations in CME)</i> <i>ARIS/Forensic Classroom</i>	0830 1300	Mentored Exercise 1 <i>(Search / Exploit a Vessel)</i> <i>Training Platform ARIS</i>	0830 1300	Final Tactical C-IED Exercise <i>Training Platforms</i> <i>ARIS / ALKYON / Whaler</i>
0930 0940	Group Photo Course administration and Introduction <i>Classroom 2-4-L</i>	1000 1045	IED Precursor Materials <i>Classroom 2-4-L</i>	1015 1100	Forensic Handling <i>(Exploitation On-Board)</i> <i>ARIS/Forensic Classroom</i>		Mentored Exercise 2 <i>(Search / Exploit a Small Boat)</i> <i>Whaler / ALKYON</i>		
0940 1115	Overview of the global IED threat <i>(Groups, trends, maritime context)</i> <i>Classroom 2-4-L</i>	1100 1145	Vessel Search Operations <i>(Considerations for Team Make-up / Support agencies)</i> <i>Classroom 2-4-L</i>						
1130 1230	Fundamentals of the NATO C- IED approach and general CME application <i>Classroom 2-4-L</i>	1200 1245	Person Search <i>Classroom 2-4-L</i>						
1230 1300	Snack Break	1245 1315	Snack Break	1100 1130	Snack Break	1300 1330	Snack Break		
1300 1345	Attack the Networks Ops <i>Classroom 2-4-L</i>	1315 1400	Threat Assessment <i>(Vessel Search Theory / Threats / Safety Considerations)</i> <i>Classroom 2-4-L</i>	1130 1530	Planning & Executing Maritime Search Ops - Key Considerations <i>Training Platform ARIS</i>	1330 1530	Table Top Exercise <i>(Planning Task and Syndicate Brief-Back)</i>		
1345 1430	Make-up of an IED and the Threat to BTs <i>Classroom 2-4-L</i>						Final Exercise Brief <i>(Pre-event team preparation)</i> <i>Classroom 2-4-L</i>	1300 1400	<i>Exercise De-brief</i> <i>Equipment recovery</i> <i>Training Platform ARIS</i>
1445 1530	Syndicate Exercise Intro <i>Classroom 2-4-L</i>	1415 1530	Case Study ‘Abu Hassan’ Incident <i>Classroom 2-4-L</i>		Maritime Search Practical Exercise (Force on Force) <i>Training Platform ARIS</i>			1400 1430	<i>Course Feedback</i> <i>Graduation</i> <i>Auditorium</i>
1900 2100	Ice-Breaker <i>(Hosted by NMIOTC)</i>								

ADMINISTRATIVE INSTRUCTIONS

1. **Location:** NMIOTC is located in the northern region of Souda Bay, near the city of Chania, at the north-west part of Crete. The destination airport is Chania International airport “Ioannis Daskalogiannis” (airport code: CHQ). The distance from Chania city to NMIOTC is 20 km and from the airport to NMIOTC it is 9 km. Chania is a picturesque, unique medieval city bearing a rich and long history and culture. The following map provides orientation and driving directions from Chania City to NMIOTC.



2. **Registration:** Registration is open to all NATO and Partner Nations as well as organizations. You are kindly requested to submit your Personnel Administration Form (Enclosure 3), in accordance to paragraph 10 of the main body, via the following ways:

a. By email to Registration POC (copy to Course Director);

b. By fax: Send your Personnel Administration Form to the fax number: +30 28210 85702 to NMIOTC Admin Officer, Lt Konstantinos Papanastasis GRC (N);

Applications submitted after the deadline may not be accepted. All applicants will receive a confirmation message within three days of their submission.

3. **Visa Requirement:** Participants or their national authorities are responsible for visa arrangements. A “VISA Support Letter” will be issued by MPD SENF AC, if requested. Participants are advised to contact well in advance, proper diplomatic agencies for up to date information. It is an individual’s responsibility to apply and obtain their visa and to have the proper travel / medical documentation. Hellenic Ministry of foreign Affairs website (www.mfa.gr) provides relevant VISA information requirements.

4. **Administrative cost:**

a. The administrative cost is **600,00€** and includes daily transportation from Chania city centre to NMIOTC and vice versa, participation to an Ice Breaker event, coffee / tea and cookies throughout the training period, as well as the following resources:

- (1) Fixed training platforms;
- (2) RHIBs, whaler and other insertion platforms;
- (3) Classroom facilities with IT support;
- (4) Training Aids;
- (5) Simguns and dummy weapons;
- (6) Search Equipment, including hand held metal detectors / cameras;
- (7) Basic Exploitation Equipment (evidence collection / forensics);
- (8) SEEK II Devices for Biometrics exploitation;
- (9) Two (2) Specialist Instructors;
- (10) Safety personnel and Personal Protective Equipment (PPE);
- (11) Role Players;

b. Full payment in cash or through POS (by credit card), will be made to NMIOTC's Financial Officer upon arrival at NMIOTC during the in-processing procedure or by bank deposit to NMIOTC bank account with the following data:

- (1) IBAN Number: GR 38 0110 4940 0000 4945 4001 048;
- (2) Swift BIC: ETHN GRAA;
- (3) Bank Name: National Bank of Greece;

Note: Bank deposit must be executed **no later than 3 working days** prior to the start of the event. The relevant paperwork must be forwarded to the Budget & Finance officer's e-mail: sartzetakiv@nmiotc.nato.int. NMIOTC will cover only the expense that the National Bank of Greece may charge for transactions and not any potential charges of other banks that may finally intervene.

5. **Dress Code:** Military participants are expected to wear daily service uniform or national equivalent during the course and graduation ceremony. Attendees from governmental or international organizations are expected to wear NATO civilian attire. Practical lessons and exercises will require students to be attired suitably for working on-board vessels and small boats including insertion from RHIB. Flotation devices and safety headgear will be provided by NMIOTC. Students are also reminded to be prepared for rainy weather conditions at the time of course delivery.

6. **Meals:** Participants will have meals outside NMIOTC, on their own responsibility. A variety of options are available at Chania city. Nevertheless, a snack break is arranged at noon, on a daily basis.

7. **Accommodation:** There are no accommodation facilities at NMIOTC. Therefore, participants are responsible to arrange their own accommodation. NMIOTC can provide guidance / assistance, if requested. Hotels near the Chania city centre are highly recommended for transportation purposes. A list of recommended Hotels around Chania city centre is as follows (special prices apply to participants only for direct booking with each hotel manager by e-mail using the code "**NMIOTC Guest**", including breakfast and internet connection):

- a. SAMARIA 4* hotel www.samariahhotel.gr,
E-mail: reservations@samariahhotel.gr, Tel: +30 2821038600;
- b. KYDON 4* hotel www.kydon-hotel.com, E-mail: info@kydon-hotel.gr,
Tel: +30 28210 52280;
- c. AKALI 4* hotel www.akali-hotel.gr, E-mail: info@akali-hotel.gr,
Tel: +30 28210 92872;
- d. ROYAL SUN 4* hotel www.royalsunhotel.com,
E-mail: hotelroyalsun@gmail.com, Tel: +30 28210 46363;
- e. PORTO VENEZIANO 3* hotel www.portoveneziano.gr,
E-mail: hotel@portoveneziano.gr, Tel: +30 28210 27100;
- f. HALEPA 3* hotel (www.halepa.com), E-mail: hotel@halepa.com,
Tel. +302821028440;
- g. ARKADI 3* hotel www.arkadi-hotel.gr, E-mail: info@arkadi-hotel.gr,
Tel: +30 28210 90181;
- h. NAMFI Military Barracks (www.namfi.gr) is located close to NMIOTC (approx. 6 Km) on the road from NMIOTC to Chania (see attached map). The installation itself is in very good condition and offers several facilities. The price is 10,00€/person/day for user nations (Germany, Greece and Netherlands) 18,00€/person/day for NATO Nations and 19,80€/person/day for Non NATO Nations. There is availability for breakfast / lunch / dinner at low cost. E-mail: info@namfi.gr, Tel: +30 28210 26800 or +30 28210 26805;

8. **Transportation:** Transportation will be provided during training days between Chania city pick-up points (Akali, Agora Building, 1866 Square, Royal Sun, and NAMFI) to NMIOTC and vice versa. Participants are responsible for their own transportation from the airport to the hotel and vice versa. Rental car agencies that have offered special prices for NMIOTC guests, as follows:

- a. Gelasakis Car Rental: E-mail cars@stc.gr, www.rentacar-chania.gr,
tel +30-28210-89065;
- b. Spa Tours & Cars Enterprises: E-mail info@spatours.gr, www.spatours.gr,
tel +30-28210-57444;

9. **Medical service:** First aid and emergency medical support is offered by NMIOTC paramedic personnel and the Naval Hospital of Crete. However, for all other cases, medical expenses must be paid by the individuals or their health insurance agencies. All participants are strongly advised to have appropriate medical insurance.

10. **Security:** NMIOTC applies security issues according to NATO standards. There is strict access control procedure for entrance into the Marathi main gate and NMIOTC main building. You will be required to provide your passport or your national identification card during in-processing and whenever you enter these areas.



NORTH ATLANTIC TREATY ORGANISATION
NATO MARITIME INTERDICTION OPERATIONAL TRAINING CENTRE
NMIOTC
SOUDA BAY
73200 CHANIA
HELLAS



PERSONNEL ADMINISTRATION FORM (PAF)

(Please read instructions carefully below prior to filling out the form)

NAME OF EVENT: NMIOTC Course 12000 (MIO in a C-IED (AtN) Maritime Environment)
PERIOD: 22-26 Oct 2018

PARTICIPANT'S INFORMATION	
Participant's HQ / Agency (*)	Name
	E-mail
Last Name (*)	
First Name (*)	
Sex (*)	
Nationality (*)	
Military Rank/(Title for Civilians) (*)	
Date of Birth	
ID No/Passport No (*)	
Tel (*)	
E-mail (*)	
POC's Name/Rank/Email(*)	
TRAVELING INFORMATION	
Arrival Date (*)	
Departure Date(*)	
Accommodation(*)	
Rental Car	
Where the Confirmation Message Should be sent?	a. Requesting Agency/HQ b. Student c. POC d. Other (specify in remarks)
COMMENTS / REMARKS	
➤ Information marked as (*) is mandatory. ➤ Form must be completed in capital letters, in the following format ➤ Course 12000 (MIO in a C-IED (AtN) Maritime Environment)_surname_rank.doc and be forwarded to: studentadmin@nmiotc.nato.int into NU-WAN, or FAX: +30 28210 85702 to NMIOTC Admin Officer, LT Konstantinos Papanastasis GRC (N) 1. If information on a field is not applicable or not yet determined can be filled with N/A or TBD respectively	

FINANCIAL ASSISTANCE REQUEST FORM (FARF)

(To be attached by the PfP/MD/ICI//PatG partner Nations to the official participation request)

ACTIVITY IDENTIFICATION¹

Activity (Event)		Reference number:	
Date:		Location:	

PARTICIPANT IDENTIFICATION²

Partner Nation:		Rank/Service:	
Family Name:		First Name:	
ID/Number:		Tel/Number:	
Email:		Official address:	

ESTIMATE OF EXPENDITURE³

Travel:		Tuition fee:	
Accommodation:		Other:	
Meals:		TOTAL:	

BANK IDENTIFICATION FOR REIMBURSEMENT⁴ (in capital letters)

Beneficiary	
Currency requested	
Name of Bank	
Name of Agency	
SWIFT Code	
IBAN Code	
Account Number	

PARTNER NATION AUTHORISATION

Date:	Name:	Signature & Stamps:
.....

¹ As it is in [e-PRIME](#)

² If there are more participants, a list of them can be attached instead of separate request forms

³ If a list of participants is attached, the total estimated expenditure shall be indicated here

⁴ **Unless each cell is completed, we are not able to remit it**