



5000 NSC-32/Ser.: NU03

TO: See Distribution List

SUBJECT: **INVITATION LETTER FOR NMIOTC COURSE 14000  
“MARITIME IMPROVISED EXPLOSIVE DEVICE DISPOSAL (M-IEDD)”  
15 Apr - 19 Apr 2019**

DATE: 15 Jan 2019

REFERENCES: [NMIOTC Program of Work \(NPOW\) 2019](#)

1. NMIOTC has developed this course in accordance with NATO standards and guidelines aiming at mitigating the IED threat. M-IEDD Course is focused on operational and tactical considerations when undertaking IEDD tasks in the Maritime Environment.

2. NMIOTC, in partnership with subject matter experts, has developed the **Maritime Improvised Explosive Device Disposal** Course with the two-fold intent of addressing operational gaps and improving the skills and knowledge of EOD personnel who operate in the Maritime Environment.

3. **Aim:** To educate and train EOD personnel to competently undertake M-IEDD operations onboard vessels and other maritime infrastructure. On completion of the Course, students will be able to:

- a. Develop the IED threat awareness and apply the basic principles of IEDD to task resolution;
- b. Familiarize the trainees with the subject knowledge including specialist skills and render, safe techniques in support of M-IEDD;
- c. Identify the related subjects of search and site exploitation (e.g. evidence preservation and collection, considerations during M-IEDD tasks);
- d. Plan / conduct M-IEDD operations, including: task appreciation, appraisal of tactical considerations in respect of the operating environment, M-IEDD team make-up, required resources, access and requisite on-board actions;

4. **Target audience** for this course is naval and other law enforcement agencies (Coast Guard, Maritime Police, etc.) EOD personnel, functioning as Team Commanders and Members Personnel from military educational and training facilities are also eligible to participate.

**Prerequisite: this Course is addressed only to EOD qualified personnel.**

5. The Course will be conducted in English. Attendees should have the following standards of proficiency in English (as described / coded in STANAG 6001), Listening – Good (3), Speaking – Fair (2), Reading – Good (3) and Writing – Fair (2).

6. This Course is marked as “NATO Unclassified / Releasable to PfP (except Russia)/MD/ICI/PatG”. NMIOTC applies security arrangements and regulations according to NATO standards.

7. A draft agenda for this event is hereby attached as Enclosure 1. The final agenda will be included with the Joining Instructions in due time.

8. Course will start on **Monday 15 Apr and will end on Friday 19 Apr 19**, training hours are from 08:30 to 15:00. Comprehensive administrative instructions are provided at Enclosure 2.

9. For organizational purposes, candidates are kindly requested to return their application forms to NMIOTC **no later than (NLT) Friday 08 Mar 2019**. Candidates from countries outside NATO and not participating to the Partnership for Peace (PfP), Mediterranean Dialogue (MD), Istanbul Cooperation Initiative (ICI) or Partners across the Globe (PatG) frameworks, are requested to submit their applications **no later than (NLT) Friday 15 Feb 2019**, to allow time for application of the necessary NATO procedures for approval. Applications may be submitted by the following means:

a. Fill out electronically and e-mail to [studentadmin@nmiotc.nato.int](mailto:studentadmin@nmiotc.nato.int) a digital “Word” version of application that can be downloaded from the NMIOTC website at <http://www.nmiotc.nato.int>;

b. Fill out Enclosure 3 and send a scanned copy to [studentadmin@nmiotc.nato.int](mailto:studentadmin@nmiotc.nato.int);


**NOTE:** Course 14000 is “NATO Listed”; therefore it is not eligible for NATO MPD subsidization programme.

10. Details can be found in the Education and Training Opportunities Catalogue (ETOC) at <https://e-itep.act.nato.int/Guest/ETOCindex.aspx> or through the NMIOTC official web site [www.nmiotc.nato.int](http://www.nmiotc.nato.int).

11. NMIOTC Points of Contact (POCs):

a. Course Director: Cpt Vasileios Sfakianakis GRC (A)  
Phone: +30 28210 85729, NCN: 498-5729, Fax: +30 28210 85702  
E-mail: [sfakianakisv@nmiotc.nato.int](mailto:sfakianakisv@nmiotc.nato.int), / [nmiotc\\_et@navy.mil.gr](mailto:nmiotc_et@navy.mil.gr)

b. Registration POC: Lt Konstantinos Papanastasis GRC (N)  
Phone: +30 28210 85710, NCN: 498-5710, Fax: +30 28210 85702  
E-mail: [papanastasisk@nmiotc.nato.int](mailto:papanastasisk@nmiotc.nato.int) / [studentadmin@nmiotc.nato.int](mailto:studentadmin@nmiotc.nato.int)



Stelios Kostalas  
Commodore GRC (N)  
Commandant NMIOTC

**ENCLOSURES:**

1. Draft Schedule of Events for Course 14000

2. Administrative Instructions
3. Personnel Administration Form (PAF)

Distribution List:

External:

Action:

SHAPE NMR – GRC (NSWAN: [NMRGRC@shape.nato.int](mailto:NMRGRC@shape.nato.int))  
(Please pass to NATO NMRs)  
HQ SACT NLR GRC (NSWAN: [petros.sassarisi@act.nato.int](mailto:petros.sassarisi@act.nato.int))  
(Please pass to NATO NLRs)  
HQ SACT PSE (NSWAN: [Valerii.churkin@act.nato.int](mailto:Valerii.churkin@act.nato.int))  
(Please pass to PfP (except Russia), MD, ICI, PatG NMRs)  
HNDGS/E4 (NSWAN: [geetha-dpos-f2@mod.grc.nato.int](mailto:geetha-dpos-f2@mod.grc.nato.int))  
(Please pass to NATO and Partner Defence/Naval Attaches in Athens)  
HQ NATO HEL MILREP (NSWAN: [GR.milrep@hq.nato.int](mailto:GR.milrep@hq.nato.int))  
(Please pass to NATO and Partners' MILREPS)

Information:

HQ SACT DCOS JFD (NSWAN: [stefano.salamida@act.nato.int](mailto:stefano.salamida@act.nato.int))  
HQ SACT ACOS JETE (NSWAN: [athanasios.tsouganatos@act.nato.int](mailto:athanasios.tsouganatos@act.nato.int))  
HQ SACT JFD EIT Branch Head (NSWAN: [massimiliano.perrota@act.nato.int](mailto:massimiliano.perrota@act.nato.int))  
HQ SACT JETE EIT (NSWAN: [Georgios.Zouros@act.nato.int](mailto:Georgios.Zouros@act.nato.int))  
HQ SACT CAPDEV C2DS (NSWAN: [wolfram.hoffmann@act.nato.int](mailto:wolfram.hoffmann@act.nato.int))

SHAPE COS (NSWAN: [COM.COS@shape.nato.int](mailto:COM.COS@shape.nato.int))  
*SHAPE ACOS J6* (NSWAN: [Sandor.VASS@shape.nato.int](mailto:Sandor.VASS@shape.nato.int))

(NSWAN: [nikolaos.fougias@shape.nato.int](mailto:nikolaos.fougias@shape.nato.int) )  
MARCOM DCOS OPS (NSWAN: [recordscentre@mc.nato.int](mailto:recordscentre@mc.nato.int))  
MARCOM N7 T2 (NSWAN: [t.mesecke@mc.nato.int](mailto:t.mesecke@mc.nato.int))  
C-IED COE (NU: [info@ciedcoe.org](mailto:info@ciedcoe.org), [ciedcoeregistry@ciedcoe.org](mailto:ciedcoeregistry@ciedcoe.org))  
CSW COE (NU: [DH.marops@coecsw.org](mailto:DH.marops@coecsw.org), [info@coecsw.org](mailto:info@coecsw.org))  
MILENG COE (NU: [TEDev@MilEngCOE.org](mailto:TEDev@MilEngCOE.org))  
EOD COE (NU: [info@eodcoe.org](mailto:info@eodcoe.org))  
HNDGS/B2 (GRC MOD HNDGS COMM CEN please pass to HNDGS/B2)  
HNDGS/D4 (NSWAN: [dkladosdpd1@mod.grc.nato.int](mailto:dkladosdpd1@mod.grc.nato.int))  
HAGS/TRAINING (GRC MOD HNDGS COMM CEN please pass to HAGS/TRAINING)  
HNGS/B2 (NSWAN: [genetdir@mod.grc.nato.int](mailto:genetdir@mod.grc.nato.int))  
HELLENIC COASTGUARD HQ/TRAINING DIRECTORATE (NU: [dek@hcg.gr](mailto:dek@hcg.gr))  
HELLENIC POLICE HQs/TRAINING DIVISION (NU: [trainingdiv2@astynomia.gr](mailto:trainingdiv2@astynomia.gr))  
HELLENIC POLICE/C-IED DEPARTMENT (NU: [yeemsas.deadynomeon@astynomia.gr](mailto:yeemsas.deadynomeon@astynomia.gr))  
US NSA SOUDA BAY  
NAMFI  
LVAPOC (NU: [egils.legzdins@mil.lv](mailto:egils.legzdins@mil.lv))

Internal:

Action:

DIR E&T  
SAA

Information:

DCOM  
COS  
DOSO  
DIR TS  
DIR S (for B&F Officer)

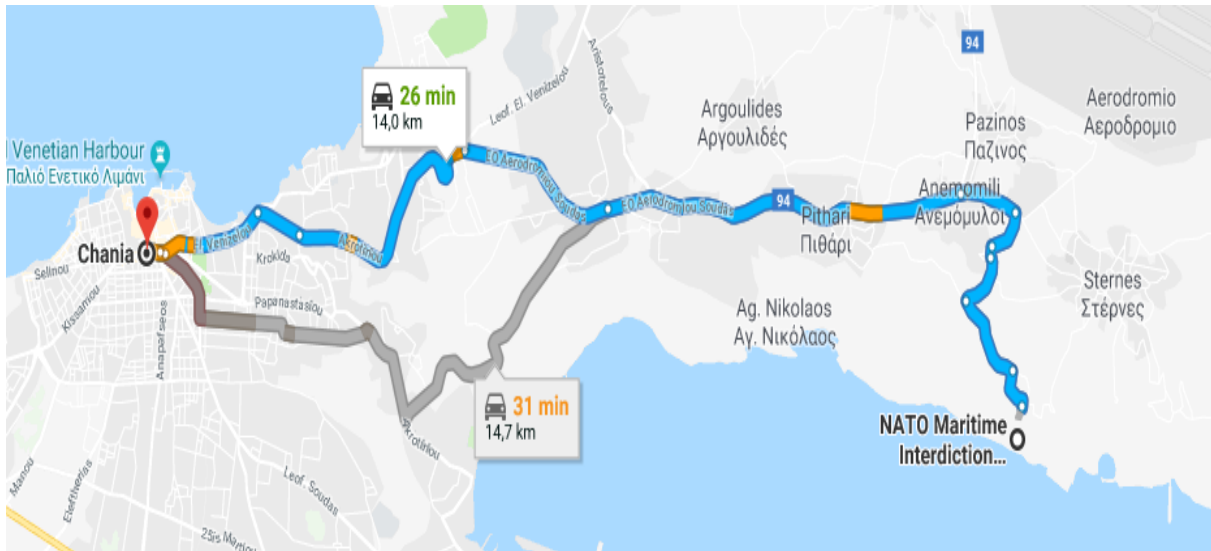
**DRAFT SCHEDULE OF EVENTS FOR COURSE 14000**  
**“MARITIME IED DISPOSAL (M-IEDD)”**  
**(15 Apr-19 Apr 2019)**

E&T Director: Cdr Ioannis Rogdakis GRC (N)		Course Director: Cpt Vasileios Sfakianakis GRC (A)		Admin Officer: Lt Konstantinos Papanastasis GRC (N)					
Mon, 15 Apr 19 (Day 1)		Tue, 16 Apr 19 (Day 2)		Wed, 17 Apr 19 (Day 3)		Thu, 18 Apr 19 (Day 4)		Fri, 19 Apr 19 (Day 5)	
0830 0900	NMIOTC Welcome/ Admin brief Auditorium	0830 0930	MIEDD Equipment ARIS/Forensic Classroom	0830 0930	Tactical Sweep (Theory) Classroom 2-4-L	0830 1500	<i>Mentored Exercise 1</i> TP ARIS/Bridge	0830 0900	Sim Guns & Equipment Delivery / Transportation
0900 0930	Course Administration / Introduction / Group Photo Classroom 2-4-L	0940 1040	Equipment Loadout ARIS/Forensic Classroom	0930 1000	Sim Guns Delivery Transportation		<i>Mentored Exercise 2</i> TP ARIS/Engine Room		
0935 1120	The M-IEDD Concept & Threat Overview Classroom 2-4-L	1050 1120	MIEDD Disruption ARIS/Forensic Classroom	1000 1300	Tactical Sweep / EOD Integration (Practice) TP ARIS		<i>Mentored Exercise 3</i> TP ARIS/Compartments	0830 1330	M-IEDD FTX <i>Mentored Exercises</i> (Outdoors / Indoors towards Bridge / Hello Deck / Engine room / Compartments) TP ARIS
1125 1200	M-IEDD Principles Philosophy Classroom 2-4-L	1120 1220	Syndicate Practice Rapid Disrupter Placement (Dry) ARIS/Forensic Classroom	1300 1330	Sim Guns Recovery Snack Break		<i>Mentored Exercise 4</i> TP ARIS/ Compartments		
1200 1230	Snack Break	1220 1240	Snack Break						
1230 1300	Assault Introduction Classroom 2-4-L	1240 1320	Basic Manual Techniques ARIS/Forensic Classroom	1330 1500	Mentored Training Lanes TP ARIS			1330 1415	Hot Wash-Up Sim Guns & Equipment Recovery TP ARIS Mess Classroom
1300 1420	Planning Considerations Classroom 2-4-L	1330 1410	Suicide devices video and demo ARIS/Forensic Classroom					1430 1500	Course Feedback Auditorium
1430 1500	Hostage Management Classroom 2-4-L	1420 1500	M-IEDD Practical Exercise (Mentored) TP ARIS						
1930 2130	Ice-Breaker Hosted by NMIOTC								



## **ADMINISTRATIVE INSTRUCTIONS**

1. **Location:** NMIOTC is located in the northern region of Souda Bay, near the city of Chania, at the north-west part of Crete. The destination airport is Chania International airport “Ioannis Daskalogiannis” (airport code: CHQ). The distance from Chania city to NMIOTC is 20 km and from the airport to NMIOTC it is 9 km. Chania is a picturesque, unique medieval city bearing a rich and long history and culture. The following map provides orientation and driving directions from Chania City to NMIOTC.



**Registration:** Registration is open to all NATO and Partner Nations as well as organizations. You are kindly requested to submit your Personnel Administration Form (Enclosure 3), in accordance to paragraph 10 of the main body, via the following ways:

- a. By email to Registration POC (copy to Course Director).
- b. By fax: Send your Personnel Administration Form to fax number: +30 28210 85702 to NMIOTC Admin Officer, Lt Konstantinos Papanastasis GRC (N).

Applications submitted after the deadline may not be accepted. All applicants will receive a confirmation message within three days of their submission.

2. **Visa Requirement:** Participants or their national authorities are responsible for visa arrangements. A “VISA Support Letter” will be issued by MPD SENF AC, if requested. Participants are advised to contact well in advance, proper diplomatic agencies for up to date information. It is an individual’s responsibility to apply and obtain their visa and to have the proper travel / medical documentation. Hellenic Ministry of foreign Affairs website ([www.mfa.gr](http://www.mfa.gr)) provides relevant VISA information requirements.

3. **Administrative cost:**

- a. The tuition fee for the course is **800 €**. This cost includes daily transportation from Chania city centre to NMIOTC and vice versa during the course days, coffee / tea and cookies throughout the training period and participation to an Ice Breaker event. The fee also includes the following resources:

- (1) Fixed training platforms;
- (2) RHIBs, whaler and other insertion platforms;
- (3) IEDs, simguns, simrounds and dummy weapons;
- (4) Disruptors and cartridges for IED disposals;
- (5) Classroom facilities with IT support;
- (6) Training Aids and Inert Items;
- (7) EOD and Search Equipment;
- (8) Basic Exploitation Equipment;
- (9) Specialist Instructors;
- (10) Role Players;
- (11) Safety personnel as necessary;

b. Full payment in cash or through POS (credit card), will be made to NMIOTC's Financial Officer upon arrival at NMIOTC during the in-processing procedure or by bank deposit to NMIOTC bank account with the following data:

- (1) IBAN Number: GR 38 0110 4940 0000 4945 4001 048;
- (2) Swift BIC: ETHN GRAA;
- (3) Bank Name: National Bank of Greece;

**Note:** Bank deposit must be executed **no later than 3 working days** prior to the start of the event. The relevant dispatch must be forwarded to the Budget & Finance officer's e-mail: [kladosa@nmiotc.nato.int](mailto:kladosa@nmiotc.nato.int). NMIOTC will cover only the expense that the National Bank of Greece may charge for transactions and not any potential charges of other banks that may finally intervene.

#### 4. **Dress Code:**

a. Participants are expected to wear BDU suitable for practical training. Additionally they are strongly advised to bring their own basic Personal Protection Equipment:

- (1) Safety (non-slip) Footwear;
- (2) Helmet;
- (3) Heavy Duty or tactical Gloves;
- (4) Safety Glasses (e.g. eye protection);
- (5) Light Personal Load Carrying Equipment (PLCE);

b. Practical lessons and exercises will require attendees to be attired suitably for working on-board vessels and small boats including RHIB insertion. Flotation devices and safety headgear can be provided by NMIOTC. Students are reminded to dress according to the weather conditions at the time of course delivery.

5. **Alimentation:** Participants can purchase snacks from NMIOTC canteen .



6. **Accommodation:** Participants are responsible to arrange their own accommodation. NMIOTC can provide guidance / assistance, if requested. Hotels near Chania city centre are highly recommended for transportation purposes. The following is a list of recommended hotels around Chania city centre (special prices apply to participants only for direct booking with each hotel manager by e-mail using the code “**NMIOTC Guest**”, including breakfast and internet connection):

- a. AKALI 4\* hotel [www.akali-hotel.gr](http://www.akali-hotel.gr). E-mail: [info@akali-hotel.gr](mailto:info@akali-hotel.gr)  
Tel: +30 28210 92872.
- b. KYDON 4\* hotel [www.kydon-hotel.com](http://www.kydon-hotel.com)  
E-mail: [info@kydon-hotel.gr](mailto:info@kydon-hotel.gr), Tel.: +30 28210 52280.
- c. SAMARIA 4\* hotel [www.samariahhotel.gr](http://www.samariahhotel.gr)  
E-mail: [reservations@samariahhotel.gr](mailto:reservations@samariahhotel.gr), Tel.: +30 2821038600
- d. ARKADI 3\* hotel [www.arkadi-hotel.gr](http://www.arkadi-hotel.gr)  
E-mail: [info@arkadi-hotel.gr](mailto:info@arkadi-hotel.gr), Tel: +30 28210 90181.
- e. HALEPA 3\* hotel [www.halepa.com](http://www.halepa.com),  
E-mail: [hotel@halepa.com](mailto:hotel@halepa.com), Tel. +30 28210 28440
- f. PORTO VENEZIANO 3\* hotel [www.portoveneziano.gr](http://www.portoveneziano.gr),  
E-mail: [hotel@portoveneziano.gr](mailto:hotel@portoveneziano.gr), Tel: +30 28210 27100.
- g. ROYAL SUN 3\* hotel [www.royalsunhotel.com](http://www.royalsunhotel.com). The hotel provides free transportation to the city centre. E-mail: [hotelroyalsun@gmail.com](mailto:hotelroyalsun@gmail.com), Tel: +30 28210 46363.
- h. AVRA CITY 3\* hotel [www.avracityhotel.gr](http://www.avracityhotel.gr) E-mail: [kperraki@avracityhotel.gr](mailto:kperraki@avracityhotel.gr), Tel.: +30 28210 27970
- i. MARE NOSTRUM VILLAS ([www.villasincrete.gr](http://www.villasincrete.gr)). The distance from Marathi main gate (closest pickup point) is 1KM.
- j. NAMFI Military Barracks ([www.namfi.gr](http://www.namfi.gr)) is located close to NMIOTC (approx. 6 Km) on the road from NMIOTC to Chania (see attached map). The installation itself is in very good condition and offers several facilities. The price is 10,00€/person/day for user nations (Germany, Greece and Netherlands) 20,00€/person/day for NATO Nations and 22,00€/person/day for Non NATO Nations. There is availability for breakfast / lunch / dinner at low cost. E-mail: [info@namfi.gr](mailto:info@namfi.gr), Tel: +30 28210 26800 or +30 28210 26805;

7. **Transportation:** Transportation will be provided during the days of the course from Chania city centre pick-up points (1<sup>st</sup> pickup point AKALI at 07:45, 2<sup>nd</sup> pickup point SAMARIA at 07:50, 3<sup>rd</sup> pickup point KYDON at 07:55 and 4<sup>th</sup> pickup point Royal Sun hotel at 08:05, Marathi main gate at 08:25). Participants are responsible for their transportation from the airport to their hotel and vice versa. The available transportation options from Chania airport to Chania city centre are as follows:

- a. Gelasakis Car Rental: E-mail [cars@stc.gr](mailto:cars@stc.gr), [www.rentacar-chania.gr](http://www.rentacar-chania.gr),  
tel +30-28210-89065
- b. Spa Tours & Cars Enterprises: E-mail [info@spatours.gr](mailto:info@spatours.gr),  
[www.spatours.gr](http://www.spatours.gr), tel +30-28210-57444

8. **Medical service:** Trainees are required to have valid health insurance according to their respective national standards. Trainees from the EU Member States are required to possess valid European Health Insurance Card. NMIOTC ensures first aid during training, providing emergency transportation to the Naval Hospital of Crete when needed. The Naval Hospital of Crete will provide diagnosis, first aid and treatment, while when necessary, the military doctors may arrange with the Prefectural Hospital of Chania for further diagnosis or specialist treatment if required. NMIOTC is not covering trainees' expenses for additional medical treatments and the settlement of medical bills is a patient/national responsibility.

9. **Security:** NMIOTC applies security issues according to NATO standards. You will be required to provide your passport or your national identification card during in-processing and throughout the course.



**NORTH ATLANTIC TREATY ORGANISATION**  
NATO MARITIME INTERDICTION OPERATIONAL TRAINING CENTRE  
**NMIOTC**  
SOUDA BAY  
73200 CHANIA  
GREECE



**PERSONNEL ADMINISTRATION FORM (PAF)**  
(Please read instructions carefully below prior to filling out the form)

**NAME OF EVENT:** NMIOTC Course 14000 (M-IEDD)  
**PERIOD:** 15 Apr - 19 Apr 2019

PARTICIPANT'S INFORMATION		
Participant's HQ / Agency (*)	Name	
	E-mail	
Last Name (*)		
First Name (*)		
Sex (*)		
Nationality (*)		
Military Rank/(Title for Civilians) (*)		
Date of Birth		
ID No/Passport No (*)		
Tel (*)		
E-mail (*)		
POC's Name/Rank/Email(*)		
TRAVELING INFORMATION		
Arrival Date (*)		
Departure Date(*)		
Accommodation(*)		
Rental Car		
Where the Confirmation Message Should be sent?	a. Requesting Agency/HQ c. POC	b. Student d. Other (specify in remarks)
COMMENTS / REMARKS		
<ul style="list-style-type: none"> <li>➤ <b>Information marked as (*) is mandatory.</b></li> <li>➤ Form must be completed in capital letters, in the following format</li> <li>➤ <b>Course 14000 (M-IEDD)_surname_rank.doc</b> and be forwarded to: <a href="mailto:studentadmin@nmiotc.nato.int">studentadmin@nmiotc.nato.int</a> into NU-WAN, or FAX: +30 28210 85702 to NMIOTC Admin Officer, LT Konstantinos Papanastasis GRC (N)</li> <li>➤ If information on a field is not applicable or not yet determined can be filled with N/A or TBD respectively</li> </ul>		