



NORTH ATLANTIC TREATY ORGANISATION
NATO MARITIME INTERDICTION OPERATIONAL TRAINING CENTRE
NMIOTC
SOUDA BAY
73200 CHANIA
HELLAS



5000 NSC-27/Ser: NU144

TO: See Distribution

SUBJECT: **INVITATION LETTER FOR COURSE 1000 “COMMAND TEAM MARITIME INTERDICTION OPERATIONAL ISSUES” (ACT 685.3), 12 - 16 MARCH 2018**

DATE: 27 November 2017

REFERENCES: A. NMIOTC Program of Work (NPOW) 2018
B. NMIOTC DIR 60-1 CHANGE 9 (AMENDMENT-1) COST OF NMIOTC TUITION FEES 28 FEB 17

1. Taking into account the NPOW 2018 as well as the accreditation by ACT of the 1000 course as “NATO Approved”, NMIOTC is pleased to invite NATO and partners to participate in this event, which will take place at the Centre’s premises in Souda Bay, Chania, GREECE, from 12 to 16 March, 2018.

2. The aim of the course is to provide a comprehensive training package that includes theoretical aspects in the field of maritime interdiction operations (MIO). The desired outcome is for the participants to develop an understanding of all the relevant issues as pertaining to Command Teams in MIO.

3. Target audience is Officers ranging from OF-1 to OF-3 (Staff Planners, Command Team members) and Petty Officers (CPO, PO) / Enlisted personnel (Boarding Team Leaders / Members), as well as equivalent civilian personnel. Military Agencies, Law Enforcement Agencies (Coast Guard, Port Police etc.) and other Governmental/International agencies and organizations are also eligible to participate.

4. The Course will be conducted in English. Translation to/from other languages will not be provided. The following proficiency standards in English are required to attend: Listening- Good (3), Speaking- Fair (2), Reading- Good (3), Writing- Fair (2) (STANAG 6001).

5. The Course is marked as “NATO Unclassified releasable to partners (except Russia)”.

6. The curriculum of Course 1000 will include the following theoretical modules:

a. Module 1010 – MIO Planning

- b. Module 1020 – MIO Related Messages
- c. Module 1030 – Intelligence Support to MIO
- d. Module 1040 – Legal Issues – Rules Of Engagement
- e. Module 1050 – MIO Phases
- f. Module 1060 – Units' Organization
- g. Module 1070 – Air Assets Support to MIO
- h. Module 1080 – Negotiation Techniques in MIO
- i. Module 1090 – MIO Simulator Training/SIMEX
- j. Module 1100 – Evidence Collection and NATO Biometrics in MIO

7. A detailed agenda will be included in the Joining Instructions letter. In order to be considered as “successful attendees” and acquire the relevant certificate, the participants must attend at least 85% of the module classes of the course.

8. Instructors / Sea Trainers: All Sea Trainers and Instructors are Subject Matter Experts (SME) on their respective areas.

9. The cost for the course is **320 €** per person. Comprehensive administrative instructions can be found in Enclosure 1.

10. For organizational purposes, candidates are kindly requested to return their application forms to NMIOTC **no later than (NLT) Friday 02 Feb 2018**. Applications may be submitted by the following means:

a. **Most preferred method:** submit through NMIOTC Web joining form, http://www.nmiotc.nato.int/#joining/trainee_joining_form_en.php;

b. A digital “Word” version of application may also be downloaded from the NMIOTC website at www.nmiotc.nato.int/, filled out electronically and mailed to studentadmin@nmioct.nato.int;

c. Least preferred method: fill out Enclosure 2 and send a scanned copy to studentadmin@nmioct.nato.int;

11. Requests for NATO financial support require a duly stamped and signed Financial Assistance Request Form (FARF-Enclosure 3), which must be forwarded to MPD SENF Activity Coordinator (Anna.Hires@act.nato.int, Ramazan.ekinci@act.nato.int) together with the Personnel Administration Form and in copy to NMIOTC's POCs.

12. Event details may be found in the Partnership real-time Information, Management and Exchange system (ePRIME) <https://prime.hq.nato.int> or through NMIOTC Official website www.nmiotc.nato.int.

13. NMIOTC Points of Contact:

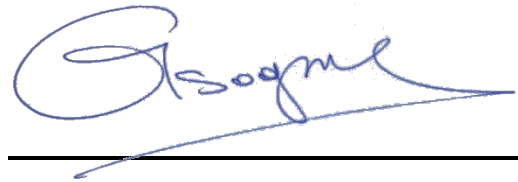
- a. **Course Director:** Lieutenant Evan Possley USA(N)
Phone: (+30) 28210 85728, Fax: (+30) 28210 85702

e-mail: possleye@nmiotc.nato.int, nmiotc_et@navy.mil.gr

- b. **Registration POC:** Lieutenant Konstantinos Papanastasis GRC(N)
Phone: (+30) 28210 85710, Fax: (+30) 28210 85702
e-mail: papanastasisk@nmiotc.nato.int, studentadmin@nmiotc.nato.int

14. MPD Points of Contact:

- a. MPD SENF Plans and Programme Team Coordinator : Major Ramazan Erkan Ekinci TUR(A)
Phone: (+1) 757 747 4290, NCN: 555-4290, Fax: (+1) 757 747 3873
E-mail: Ramazan.ekinci@act.nato.int
- b. MPD Budget Manager: CIV Anna Hires
Phone: (+1) 757 747 4190, NCN: 555-4190, Fax: (+1) 757 747 3873
E-mail: Anna.Hires@act.nato.int



Georgios Tsogkas
Commodore GRC(N)
NMIOTC Commandant

ENCLOSURES:

1. Administrative Instructions
2. Personnel Administration Form
3. Financial Assistance Request Form

DISTRIBUTION LIST:

EXTERNAL:

ACTION:

SHAPE NMR – GRC (NSWAN: NMRGRC@SHAPE.NATO.INT)
(PLEASE PASS TO NATO NMRS)
HQ SACT NLR GRC (NSWAN: PETROS.SASSARIS@ACT.NATO.INT)
(PLEASE PASS TO NATO NLRS)
HQ SACT PSE (NSWAN: VALERII.CHURKIN@ACT.NATO.INT)
(PLEASE PASS TO PFP (EXCEPT RUSSIA), MD, ICI, PATG NMRS)
HNDGS/E4 (NSWAN: GEETHA-DPOS-F2@MOD.GRC.NATO.INT)
(PLEASE PASS TO NATO AND PARTNER DEFENCE/NAVAL)
ATTACHES IN ATHENS)
HQ NATO HEL MILREP (NSWAN: GR.MILREP@HQ.NATO.INT)
(PLEASE PASS TO NATO AND PARTNERS' MILREPS)

INFORMATION:

HQ SACT DCOS JFT (NSWAN: STEFANO.SALAMIDA@ACT.NATO.INT)
HQ SACT ACOS JETE (NSWAN: ATHANASIOS.TSOUGANATOS@ACT.NATO.INT)
HQ SACT JFT EIT BRANCH HEAD (NSWAN: LUCA.MASSIMI@ACT.NATO.INT)
HQ SACT JETE EIT (NSWAN: GEORGIOS.ZOUROS@ACT.NATO.INT)
SHAPE COS (NSWAN: COM.COS@SHAPE.NATO.INT)
SHAPE/J3 (NU: NICOLAS.GONZALEZCHAMORRO@SHAPE.NATO.INT)
HQ JFC NAPLES (NSWAN: VINCENT.ALEXANDRE@JFCNP.NATO.INT)
HQ JFC BS DESK OFFICERS (NSWAN: LAURENTIU.MESTERCA@JFCBS.NATO.INT,
MIROSLAV.STABL@JFCBS.NATO.INT,
KATHY.SMITH@JFCBS.NATO.INT,
BEN.GIBBS@JFCBS.NATO.INT)
MARCOM DCOS OPS (NSWAN: RECORDSCENTRE@MC.NATO.INT)
MARCOM N7 T2 (NSWAN: M.RUCHAY@MC.NATO.INT)
C-IED COE (NU: INFO@CIEDCOE.ORG)
CSW COE (NU: INFO@COECSW.ORG,
DH.MAROPS@COECSW.ORG)
MILENG COE (NU: TEDEV@MILENGCOE.ORG)
EOD COE (NU: INFO@EODCOE.ORG)
HNDGS/B2 (GRC MOD HNDGS COMM CEN PLEASE PASS TO HNDGS/B2)
HNDGS/D4 (NSWAN: DKLADOSDPD1@MOD.GRC.NATO.INT)
HAGS/TRAINING (GRC MOD HNDGS COMM CEN PLEASE PASS TO HAGS/TRAINING)
HNGS/B2 (NSWAN: GENETDIR@MOD.GRC.NATO.INT)
HELLENIC COASTGUARD HQ/TRAINING DIRECTORATE (NU: DEK@HCG.GR)
HELLENIC POLICE HQS/TRAINING DIVISION (NU: TRAININGDIV2@ASTYNOMIA.GR)
HELLENIC POLICE/C-IED DEPARTMENT (NU: YEEMSAS.DEADYNAMEON@ASTYNOMIA.GR)
NAMFI

INTERNAL:

ACTION:

DIR E&T

SAA

INFORMATION:

DCOM

COS

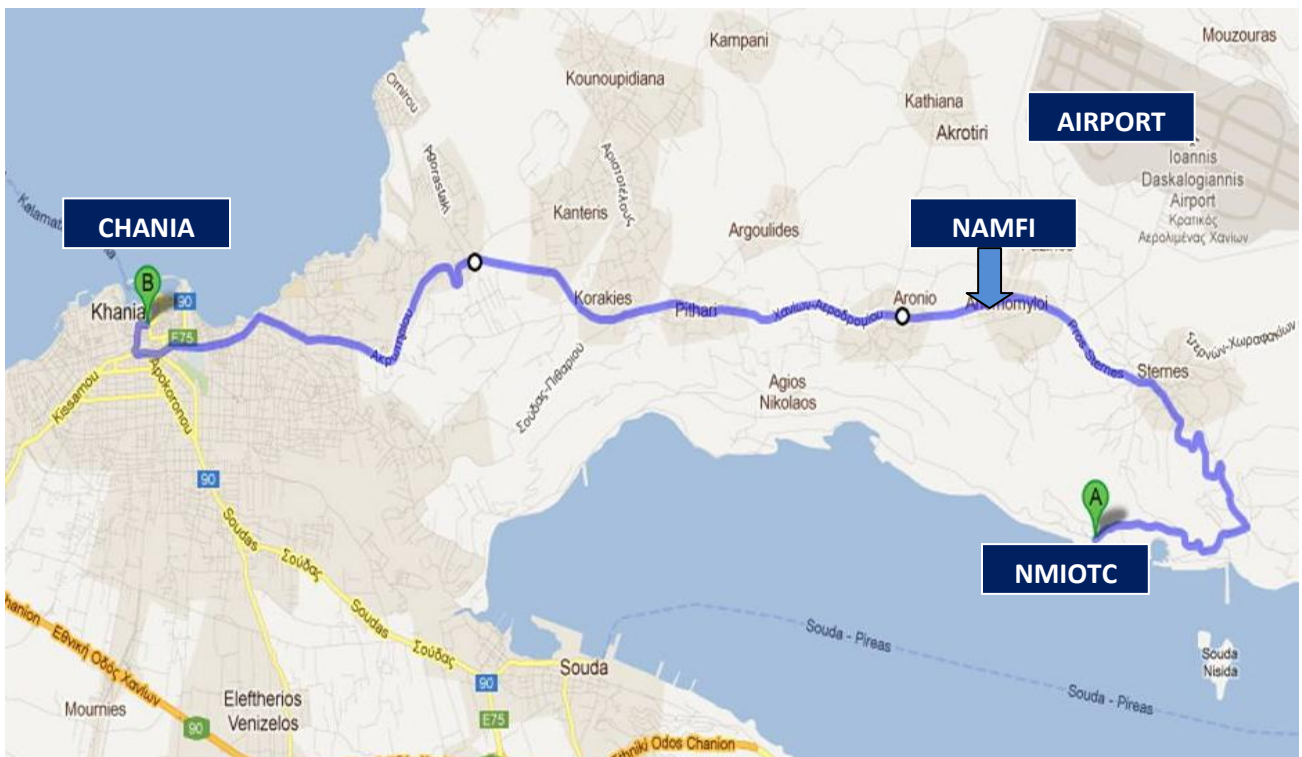
DOSO

DIR TS

DIR S (FOR B&F OFFICER)

ADMINISTRATIVE INSTRUCTIONS

1. **Location:** NMIOTC is located on the Akrotiri peninsula near the city of Chania in the north-western part of Crete. The destination airport is Chania International Airport (“Ioannis Daskalogiannis” Airport) (airport code: CHQ). Distance from the city of Chania to NMIOTC is 20 km and from the airport to NMIOTC is 9 km. The following map provides orientation and general driving directions from the city of Chania to NMIOTC.



2. **Registration:** Registration is open to all NATO and partner Nations, as well as other organizations. You are kindly requested to submit your Personnel Administration Form (Enclosure 2) in accordance with paragraph 10 of the main body via the following ways:

- a. By e-mail to the Registration POC (copy to Course Director).
- b. By fax: Send your Personnel Administration Form to fax number: (+30) 28210 85702 to NMIOTC Administrative Officer, Lt Konstantinos Papanastasis GRC(N).

Applications submitted after the specified deadlines may not be accepted. All applicants will receive a confirmation message within three days of their submission.

3. **Visa Requirement:** Participants or their national authorities are responsible for visa arrangements. A "VISA Support Letter" will be issued by MPD SENF AC if requested. Participants are advised to contact proper diplomatic agencies well in advance, for up-to-date information. It is an individual's responsibility to apply and obtain their VISA and to have the proper travel / medical documentation. The Hellenic Ministry of Foreign Affairs website (www.mfa.gr) provides relevant VISA information requirements.

4. **Tuition Fee:** The cost for Course 1000 is **320 €** per person. This fee includes daily transportation from Chania city center to NMIOTC and vice versa during the course days. Full payment for tuition must be made either to NMIOTC's Financial Officer on the first day of the course in cash or by bank deposit to NMIOTC bank account with the following data:

- a. IBAN Number: GR 38 0110 4940 0000 4945 4001 048
- b. Swift BIC: ETHN GRAA
- c. Bank Name: National Bank of Greece

Note: Bank deposit must be completed **no later than 3 working days** before the start date of the event. The relevant document with proper justification must be e-mailed to NMIOTC Budget & Finance Officer at sartzetakiv@nmiotc.nato.int. NMIOTC will cover only the expense that the National Bank of Greece may charge for transactions and not potential charges of other banks that may finally intervene.

5. **Dress Code:** Participants are strongly recommended to wear Battle Dress Uniforms for the whole theoretical training as well as for the Graduation Ceremony.

6. **Meals:** If participants would like to eat lunch while at NMIOTC, then they must do so at their own arrangement as NMIOTC does not provide this service. A variety of options are available in Chania. Nevertheless, a snack break is arranged around noon, on a daily basis. Also, a small canteen is available within the NMIOTC main building that will provide snacks for a nominal fee.

7. **Accommodation:** Participants are responsible to arrange their own accommodation as there is none on the Centre's premises. NMIOTC can provide guidance / assistance, if requested. Hotels near the Chania city center are highly recommended for transportation purposes. The following is a list of recommended Hotels around Chania city centre (special prices apply to participants only for direct booking with each hotel manager by e-mail using the code "**NMIOTC Guest**", including breakfast and internet connection):

- a. SAMARIA 4* hotel www.samariahotele.gr
E-mail: reservations@samariahotele.gr Tel.: (+30) 28210 38600.

- b. KYDON 4* hotel www.kydon-hotel.com
E-mail: info@kydon-hotel.gr Tel.: (+30) 28210 52280.
- c. AKALI 4* hotel www.akali-hotel.gr. The price also includes the use of swimming pool.
E-mail: info@akali-hotel.gr Tel: (+30) 28210 92872.
- d. ROYAL SUN 4* hotel www.royalsunhotel.com.
E-mail: hotelroyalsun@gmail.com Tel: (+30) 28210 46363.
- e. PORTO VENEZIANO 3* hotel www.portoveneziano.gr.
E-mail: hotel@portoveneziano.gr Tel: (+30) 28210 27100.
- f. ARKADI 3* hotel www.arkadi-hotel.gr
E-mail: info@arkadi-hotel.gr Tel: (+30) 28210 90181.
- g. HALEPA 3* hotel www.halepa.com
E-mail: hotel@halepa.com Tel: (+30) 28210 28440.
- h. Mare Nostrum Villas www.villasincrete.gr.
E-mail: info@villasincrete.gr Tel: (+30) 69442 86700. Transportation to NMIOTC is the responsibility of the individual for this location.

8. **Transportation:** Transportation will be provided on a daily basis from Chania city centre pick-up points (Akali, 1866 sq, Kydon , Royal Sun and NAMFI) to NMIOTC during the course. Participants are responsible for their transportation from the airport to the hotel and vice versa. Rental car agencies that have offered special prices for NMIOTC guests, as follows:

- a. Gelasakis car Rental: E-mail cars@stc.gr, www.rentacar-chania.gr,
Tel: (+30) 28210-89065.
- b. Spa Tours & Cars Enterprises: E-mail info@spatours.gr, www.spatours.gr,
Tel: (+30) 28210-57444.

9 **Medical service:** First-aid and emergency medical support is offered by NMIOTC paramedics, if necessary, at the local Naval Hospital. However, for all other situations, medical expenses must be paid by the individuals or their insurance agencies. All participants are strongly advised to have appropriate medical insurance.

10 **Security:** NMIOTC adheres to security according to NATO standards. There is a strict access control procedure for entrance into the Marathi main gate and NMIOTC main building. You will be required to provide your passport or your national identification during in-processing and whenever you enter the premises.

ENCLOSURE 2 TO:
5000 NSC-27/SER:NU144
DATED: 27 Nov 2017



NORTH ATLANTIC TREATY ORGANISATION
NATO MARITIME INTERDICTION OPERATIONAL TRAINING CENTRE
NMIOTC
SOUDA BAY
73200 CHANIA
HELLAS



PERSONNEL ADMINISTRATION FORM

(PLEASE READ INSTRUCTIONS CAREFULLY BELOW PRIOR TO FILLING OUT THE FORM)

NAME OF EVENT: NMIOTC Course 1000 (ACT 685.3)

PERIOD: 12-16 March 2018

REQUESTING HQ / AGENCY INFORMATION

Trainee's HQ / Agency (*)

Tel (*) / Fax

E-mail (*)

TRAINEE'S / PARTICIPANT'S INFORMATION

Last Name (*)

First Name (*)

Sex (*)

Nationality (*)

Military Rank
(Title for Civilians) (*)

Branch/Service (*)

Title of duty position (*)

Organization/HQ where
duties are performed

Date of Birth

ID No/Passport No (*)

NATO Security Clearance

| | | | | | |
|---|---|-------------------------|------------|--------|-------------------------------|
| Tel (*) | | | | | |
| E-mail (*) | | | | | |
| TRAVELING INFORMATION | | | | | |
| Travel Mode to Greece / Crete/NMIOTC (*) | | | | | |
| Arrival Date (*) | | | | | |
| Departure Date (*) | | | | | |
| Accommodation (*) | | | | | |
| Rental Car | | | | | |
| POC's INFORMATION | | | | | |
| Name/Rank/Agency(*) | | | | | |
| Tel (*) | | | | | |
| E-mail (*) | | | | | |
| Where the Confirmation Message Should be sent? | <table border="0"> <tr> <td>a. Requesting Agency/HQ</td> <td>b. Student</td> </tr> <tr> <td>c. POC</td> <td>d. Other (specify in remarks)</td> </tr> </table> | a. Requesting Agency/HQ | b. Student | c. POC | d. Other (specify in remarks) |
| a. Requesting Agency/HQ | b. Student | | | | |
| c. POC | d. Other (specify in remarks) | | | | |
| COMMENTS / REMARKS | | | | | |
| | | | | | |
| INSTRUCTIONS | | | | | |
| <p>- INFORMATION MARKED AS (*) IS MANDATORY.</p> <p>- FORM MUST BE COMPLETED IN CAPITAL LETTERS AND THE FILE NAME MUST BE WRITTEN IN THE FOLLOWING FORMAT: COURSE_1000_SURENAME_RANK.DOC.</p> <p>- PLEASE FORWARD THE COMPLETED FORM TO:</p> <p>A. studentadmin@nmiotc.nato.int VIA NU-WAN (UNCLASSIFIED E-MAIL), OR B. FAX (+30) 28210 85702 (NCN: 498 5711) TO NMIOTC ADMIN OFFICER, LT KONSTANTINOS PAPANASTASIS GRC(N)</p> <p>- IF CERTAIN INFORMATION IS NOT APPLICABLE OR NOT YET DETERMINED, THE RESPECTIVE FIELD MAY BE FILLED WITH N/A OR TBD AS APPROPRIATE AND WILL BE DETERMINED LATER.</p> | | | | | |

ENCLOSURE 3 TO:
5000 NSC-27/Ser:NU144
Dated: 27 Nov 2017

FINANCIAL ASSISTANCE REQUEST FORM

(To be attached by the PfP/MD/ICI/PatG Nation to the official participation request)

ACTIVITY IDENTIFICATION¹

| | |
|-------------------|-------------------|
| Activity (Event): | Reference number: |
| Date: | Location: |

PARTICIPANT IDENTIFICATION²

| | |
|-----------------|-------------------|
| Partner Nation: | Rank/Service: |
| Family Name: | First Name: |
| ID/Number: | Tel/Number: |
| Email: | Official address: |

ESTIMATE OF EXPENDITURE³

| | |
|----------------|---------------|
| Travel: | Tuition fee: |
| Accommodation: | Other: |
| Meals: | TOTAL: |

BANK IDENTIFICATION FOR REIMBURSEMENT⁴ (in capital letters)

| | |
|--------------------|--|
| Beneficiary | |
| Currency requested | |
| Name of Bank | |
| Name of Agency | |
| SWIFT code | |
| IBAN code | |
| Account number | |

PARTNER NATION AUTHORISATION

| | | |
|-------|-------|---------------------|
| Date: | Name: | Signature & Stamps: |
|-------|-------|---------------------|

¹ As it is in e-PRIME

² If there are more participants, a list of them may be attached instead of separate request forms

³ If a list of participants is attached, the total estimated expenditure shall be indicated here

⁴ Unless each cell is completed, we are not able to remit it